MELBOURNE COLLEGE OF HAIR & BEAUTY

CREDIT CARD PAYMENT AUTHORITY FORM

INTERNATIONAL STUDENT   **DOMESTIC STUDENT**

Circle your student category

(Incomplete forms are not accepted credit card payment details are located in the Fees and refund policy and procedure)

If your contact details have changed since you lodged your application, please provide new details and send it to MCOHB in person at reception or via email to reception@mcohb.edu.au otherwise we may not be able to contact you with important information.

Applicant Details

Student ID: Date of Birth:

Family Name (as per enrolment registration):

Given Name (as per enrolment registration):

Mobile phone No.:   student email:

Course Details

Course Code: Course Title/Name:

Original Start Date:(as per eCoE/offer letter)

Authorize Payment for (kindly fill in the amount per section):

Tuition Fees :   AUD $

Material & Equipment Fees: AUD $

Overseas Student Health Cover: AUD $

Total amount to be paid: AUD $

I authorize the above total amount to be debited from my credit card (details below):

Cardholder's Name:

Card Number: CVV *last 3 digits on the back of the card*:

Credit Card Type: MasterCard   VISA

N.B. MCOHB *does not accept AMEX or Diners Club credit cards*

Card Expiry Date: mm / yy

Cardholder signature: Date:

Photocopy of Credit Card (front & back) is required with the submission of this credit card authority form.

If a student is entitled to a refund and the payment was made via a credit card, the Institute will refund the calculated amount on to the credit card that was used. No exceptions will be made.

If students are found guilty of using fraudulent credit cards, relevant authorities will be notified and the student may face prosecution. The student will additionally be required to settle the entire tuition fees.

FOR OFFICE USE

Transaction approved: ☐ YES   ☐ NO

If NO why not:

Approver Name: Approver Title:

Approver signature: Approval date: